Alabama Security Regulatory Board

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MINUTES
Board Meeting
February 12, 2026

The Alabama Security Regulatory Board met on Thursday, February 12, 2026 at its office located at 2740 Zelda Road in Montgomery, Alabama, to conduct business. The following Board members were in attendance: Mr. Jacob Pugh (Board Chair), Ms. Debra Davis (Vice Chair), Mr. Harold Stamps (member), and Mr. Stephen McGavin (member). Board member Sheriff Kevin Turner was absent. Others in attendance were Keith Warren (Executive Director), Ms. Neva Conway (Legal Counsel), Mr. Denny Merritt (Board Investigator), and Ms. Renee' Reames (recording secretary) and guest.

The regularly scheduled Board meeting was advertised on the Board's website, www.asrb.alabama.gov, and the Secretary of State's website, www.sos.alabama.gov, in accordance with requirements of the Alabama Open Meetings Act.

CALL TO ORDER
Chairman Pugh called the meeting to order at 1:40 p.m. and welcomed everyone attending the meeting. Mr. Warren called the Board member roll and indicated that a quorum of the members was present to conduct business.

The members submitted travel expense forms for attendance at the meeting and reimbursement of travel expenses were approved by the Board.

APPROVAL OF AGENDA
Chairman Pugh presented a copy of the agenda for the February 12, 2026 meeting for the Board's approval.
MOTION: Ms. Davis made the motion to approve the February meeting agenda as presented. The motion was seconded by Mr. Stamps and unanimously approved by the Board.

APPROVAL OF MINUTES
Chairman Pugh presented a copy of the minutes from the November 13, 2025 regular meeting for the Board's approval. The minutes were provided to the members prior to the meeting for their review.
MOTION: Ms. Davis made the motion to approve the November meeting minutes as presented. The motion was seconded by Mr. McGavin and unanimously approved by the Board.

EXECUTIVE DIRECTOR'S REPORT

Mr. Warren presented the Executive Director's Report that included the number of active licenses as of January 1, 2026 and the number of complaints received during FY 2022 through FY 2026 (report on file in the Board's official Book of Minutes).

He reported that he had contacted with the State Procurement Office about the electronic fingerprint services that the Board was pursuing and whether the services could be reclassified as a non-professional contract. He explained that based on the anticipated reduction in processing time in receiving criminal background histories, the Board could consider eliminating the temporary guard license and make modifications to the Board's licensure rules. He indicated that there was a backlog of fingerprint to be processed at ALEA and ALEA was also considering electronic fingerprint processing in the future.

Financial Report: Mr. Warren presented the financial report for FY 2026 ending January 31, 2026. He reviewed the cash flow analysis report that included revenue and expenses. He reported a positive cash balance projected for the end of the fiscal year and reviewed the FY 2026 budget compared to actual expenditures (report on file in the Board's official Book of Minutes).

MOTION: Mr. McGavin made a motion to accept the financial report as presented. The motion was seconded by Ms. Davis and unanimously approved by the Board.

Board Terms: Mr. Warren reported that Mr. Stamps had been reappointed to the Board and Mr. Stamps was sworn in to office during the meeting.

Statement of Economic Interest: Mr. Warren reported that the Statement of Economic Interest filing was due by April 30, 2026 by members serving on the Board during calendar year 2025. He reminded the Board that filings could be completed online on the Alabama Ethics Commission website.

Form W-2 Filings: Mr. Warren reported that W-2s for Board compensation for calendar year 2025 were available on the State's eMAP website.

Board Transition to State Government: Mr. Warren reported that the contract for administrative services with Smith Warren was active to January 2027 and recommended that the Board consider transitioning into State government rather than contractual management services. The Board discussed employing personnel, leasing office space subject to State approval, and engaging other State Boards through an interagency agreement with the Board for licensing and administrative services.

MOTION: Mr. Stamps made the motion that the Board transition into State government as discussed. The motion was seconded by Ms. Davis and unanimously approved by the Board.

LEGAL COUNSEL REPORT

Ms. Conway reported that she had no report from the Investigative Committee at this time. She indicated that a Civil Court hearing was scheduled in April on an injunction filed against a non-licensee and reported on another case in Coosa County that she planned to attend the hearing.

OLD BUSINESS
Firearm Qualifications – Committee Report: Ms. Davis reported that she had no report at this time from the committee regarding the firearm qualifications.

Update on Electronic Fingerprint Service: Chairman Pugh indicated that the matter of electronic fingerprint services had been discussed earlier in the meeting and there was no further discussion by the Board.

ANNOUNCEMENTS AND OTHER BUSINESS
Next Board Meeting: Chairman Pugh reported that the next regularly scheduled meeting of the Board was scheduled May 14, 2026.

Mr. Warren introduced staff members to the Board, and he congratulated them on the timely processing of license applications and their diligent work.

ADJOURNMENT:
There being no further business of the Board, Chairman Pugh called for a motion to adjourn.
MOTION: Mr. Stamps made a motion to adjourn the meeting. The motion was seconded by Mr. McGavin and unanimously approved by the Board. Chairman Pugh adjourned the meeting at 2:13 p.m.

Respectfully submitted,

Jacob Pugh
Board Chair

Keith E. Warren
Executive Director

/rr RR Approved on May 14, 2026.