



Alabama Security Regulatory Board
2777 Zelda Road
Montgomery, AL 36106
(334) 420-7234
Fax (334) 263-6115
www.asrb.alabama.gov

MINUTES
Board Meeting
February 8, 2024

The Alabama Security Regulatory Board met on Thursday, February 8, 2024, at its office located at 2777 Zelda Road, Montgomery, Alabama, to conduct business. The following Board members were in attendance: Mr. Harold Stamps (Board Chair), Ms. Debra Davis (Vice Chair), Mr. Jacob Pugh (member), and Mr. Stephen McGowan (new member). Board member absent was Sheriff Heath Jackson (member). Others attending were Mr. Keith Warren (Executive Director), Ms. Neva Conway (Legal Counsel), Mr. Randy Barrows (Board Administrator), Mr. Denny Merritt (Board Investigator), Mr. Dennis Trammell (Investigator), Ms. Karen Harlow (Legal Assistant), Ms. Angela Warr (Executive Assistant), and Ms. Renee' Reames (recording secretary).

The regularly scheduled Board meeting was advertised on the Board's website, www.asrb.alabama.gov, and the Secretary of State's website, www.sos.alabama.gov, in accordance with requirements of the Alabama Open Meetings Act.

OATH OF OFFICE

Mr. Warren administered the oath of office to new board member, Mr. Stephen P. McGavin.

CALL TO ORDER

Mr. Warren called the Board member roll and indicated that a quorum of the members was present to conduct business. Mr. Stamps, Board Chair, called the meeting to order at 1:31 p.m. and welcomed new Board member and guests, and introductions were made by those in attendance. The actions of the Board were voted on by the four (4) members present on site.

APPROVAL OF AGENDA

Chairman Stamps presented, for the Board's approval, a copy of the meeting agenda for the February 8, 2024, regular meeting of the Board. The agenda was provided to the Board members prior to the meeting for their review.

MOTION: Ms. Davis made the motion to approve the meeting agenda as presented. The motion was seconded by Mr. Pugh and unanimously approved by the members.

APPROVAL OF MINUTES

Chairman Stamps presented, for the Board's approval, a copy of the minutes from the November 9, 2023, regular meeting of the Board. The minutes were provided to the Board members prior to the meeting for their review.

MOTION: Mr. Pugh made the motion to approve the November meeting minutes as presented. The motion was seconded by Ms. Davis and unanimously approved by the Board.

EXECUTIVE DIRECTOR'S REPORT

Mr. Warren presented the Executive Director's Report (report on file in the official Book of Minutes). He presented the financial activities of the Board for the period ending January 31, 2024 of FY 2024, which included the Cash Reconciliation Report and detailed listing of Obligations vs Budget Report. Mr. Warren reported on the total number of active licensees. He also reported on the status of complaints to the Board that had been received in FY 2022 through FY 2024. He reviewed a summary of activities performed by staff since the last Board meeting held in November.

MOTION: Ms. Davis made a motion to accept the financial report as presented. The motion was seconded by Mr. Pugh and unanimously approved by the Board.

Mr. Warren reported that the Board's statute had been changed to allow the Board to modify the renewal licensing process concerning background checks and indicated that a revised rule would be created after the Governor's moratorium on new administrative rules.

LEGAL COUNSEL REPORT

Ms. Conway presented the Legal Counsel report to include the recommendations from the Investigative Committee (IC) concerning Board complaints. Ms. Conway commented on the statutory limitation of \$5000 fine per violation. She reported that Chairman Stamps served on the committee and was recused from voting on these matters.

- Cases 2023-013 and 2024-004 - IC recommended to close cases as no jurisdiction.
- Cases 2023-017, 2024-002, and 2024-007 – IC recommended to close cases due to complaints having been withdrawn by the complainant in each case.
- Case 2023-012BR recommended to administratively close case.
- Case 2023-008BR - IC recommended to file lawsuit in the circuit court for an injunction.
- Case 2023-009BR – violations were founded and the IC recommended the contract-security company be fined \$1000, one year probation, reinspection 30 days after consent was signed, and the Board's legal counsel and executive direction authorized to negotiate settlement on behalf of the Board.
- Case 2023-010BR - violations were founded and the IC recommended the contract-security company be fined \$1000, one year probation, reinspection 30 days after consent was signed, and the Board's legal counsel and executive direction authorized to negotiate settlement on behalf of the Board.
- Case 2023-011BR - violations were founded and the IC recommended the contract-security company be fined \$1000, one year probation, reinspection 30 days after consent was signed, and the Board's legal counsel and executive direction authorized to negotiate settlement on behalf of the Board.
- Case 2023-014BR - violations were founded and the IC recommended the contract-security company be fined \$1000, one year probation, reinspection 30 days after consent was signed, and the Board's legal counsel and executive direction authorized to negotiate settlement on behalf of the Board.
- Case 2023-015BR - violations were founded and the IC recommended the contract-security company be fined \$1000, one year probation, reinspection 30 days after consent was signed, and the Board's legal counsel and executive direction authorized to negotiate settlement on behalf of the Board.

- Case 20234-003BR - violations were founded and the IC recommended the contract-security company be fined \$5000, one year probation, reinspection 30 days after consent was signed, and the Board's legal counsel and executive direction authorized to negotiate settlement on behalf of the Board. The multiple violations were discussed by the Board.
- Case 2024-005BR - violations were founded and the IC recommended the contract-security company be fined \$1000, one year probation, reinspection 30 days after consent was signed, and the Board's legal counsel and executive direction authorized to negotiate settlement on behalf of the Board.
- Case 2024-006BR - violations were founded and the IC recommended the contract-security company be fined \$1000, one year probation, reinspection 30 days after consent was signed, and the Board's legal counsel and executive direction authorized to negotiate settlement on behalf of the Board.

MOTION: Ms. Davis made the motion to approve the recommendations of the IC as presented. The motion was seconded by Mr. McGowan and unanimously approved by the Board, with Chairman Stamps recused from voting as a member of the Committee.

Cease and Desist Authority – Ms. Conway reported that the IC had discussed the Board requesting to have the authority to issue cease and desist letters and she indicated to the Board that this authority would require legislative changes. Mr. Warren reported that the Board could consider proposed legislation in advance of the 2025 legislative session.

OLD BUSINESS

Chairman Stamps called for any old business and there was none to report.

NEW BUSINESS

Chairman Stamps called for any new business and there was none to report.

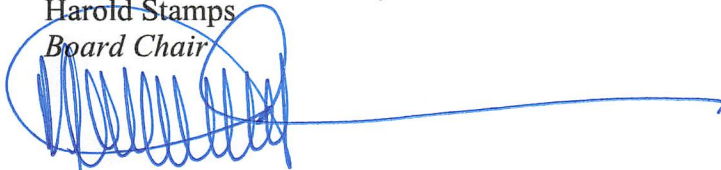
ADJOURNMENT:

MOTION: Ms. Davis made a motion to adjourn the meeting. The motion was seconded by Sheriff Jackson and unanimously approved by the Board. Chairman Stamps adjourned the meeting at 1:57 p.m.

Respectfully submitted,



Harold Stamps
Board Chair



Keith E. Warren
Executive Director

Approved on May 9, 2024 /rr 