



Alabama Security Regulatory Board
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MINUTES
Board Meeting
August 12, 2021

The Alabama Security Regulatory Board met on Thursday, August 12, 2021 at its office located at 2777 Zelda Road, Montgomery, Alabama, to conduct business. The following Board members were in attendance: Mr. Kevin Murphy (Chair), Ms. Debra Davis (member) and Sheriff Billy Jones (member). Attending virtually were Mr. Burke Swearingen (Vice Chair) and Mr. Harold Stamps (member) and guests. Others attending onsite were Mr. Keith Warren (Executive Director), Ms. Neva Conway (Legal Counsel), Mr. Randy Barrows and Ms. Renee' Reames (recording secretary). Mr. Murphy, Board Chair, called the meeting to order at 1:33 p.m.

The regularly scheduled Board meeting was advertised on the Board's website, www.asrb.alabama.gov, and the Secretary of State's website, www.sos.alabama.gov, in accordance with requirements of the Alabama Open Meetings Act. Mr. Warren called Board roll and a quorum was present onsite to conduct business of the Board. Mr. Warren explained that the COVID 19 State of Emergency had been lifted, which required the Board to have a quorum of its members to attend in-person.

Chairman Murphy presented, for the Board's approval, the minutes from the May 12, 2021 regular meeting. A copy of the minutes was provided to the Board members prior to the meeting for their review. Ms. Davis made a motion to approve the May meeting minutes as presented. The motion was seconded by Sheriff Jones and unanimously approved by the Board.

Mr. Warren presented the Executive Director's Report (report on file in the official Book of Minutes). The report included the financial activities of the Board for the period ending July 31, 2021. A line-item summary of expenses was also reviewed. Mr. Warren reported on the total number of active licensees, along with the number of complaints received in FY 2021.

Mr. Warren also presented the Administrator's Report on activities performed by the staff since the last Board regular meeting held in May (report on file in the official Book of Minutes).

Mr. Warren reported on the IASIR annual meeting scheduled in October in Huntsville, and virtual attendance would be allowed.

Mr. Warren reported on the backlog of fingerprint cards to be processed by ALEA. The Board agreed that Mr. Warren would submit a written request to ALEA for an update on the situation.

Ms. Davis made a motion to approve the financial report as presented. The motion was seconded by Sheriff Jones and unanimously approved by the Board.

Ms. Conway, the Board's Legal Counsel, presented the legal counsel report. She presented a Consent Agreement in the matter of Case 2021-007 for violations involving submission of guard applications outside of the 30-day requirement after initial employment and operating with an expired company license. She recommended a \$1,000 fine and 1-year probation. Mr. Swearingen made the motion to approve the Consent Agreement as presented. The motion was seconded by Sheriff Jones and unanimously approved by the Board.

Ms. Conway also reported that Administrative Hearings were held for 15 individuals who had appealed the denial of their guard license. Chairman Murphy presented the recommendation of the Administrative Law Judge. The Judge concluded in the following case that the individuals be denied licensure:

- Case 2019-60D motion by Ms. Davis and second by Sheriff Jones to uphold the denial of license. The motion was unanimously approved by the Board.
- Case 2020-003D motion by Mr. Swearingen and second by Ms. Davis to uphold the denial of license. The motion was unanimously approved by the Board.
- Case 2020-004D motion by Ms. Davis and second by Mr. Stamps to uphold the denial of license. The motion was unanimously approved by the Board.
- Case 2020-005D motion by Mr. Swearingen and second by Ms. Davis to uphold the denial of license. The motion was unanimously approved by the Board.
- Case 2020-007D motion by Mr. Stamps and second by Sheriff Jones to uphold the denial of license. The motion was unanimously approved by the Board.
- Case 2020-008D motion by Mr. Stamps and second by Sheriff Jones to dismiss without prejudice proper party can be identified and new hearing date set. The motion was unanimously approved by the Board.
- Case 2020-009D motion by Mr. Swearingen and second by Sheriff Jones to uphold the denial of license. The motion was unanimously approved by the Board.
- Case 2020-010D motion by Sheriff Jones and second by Ms. Davis to uphold the denial of license. The motion was unanimously approved by the Board.
- Case 2020-012D motion by Ms. Davis and second by Mr. Swearingen to uphold the denial of license. The motion was unanimously approved by the Board.
- Case 2020-013D motion by Sheriff Jones and second by Mr. Swearingen to uphold the denial of license until the individual receives a full pardon. The motion was unanimously approved by the Board.
- Case 2020-014D motion by Ms. Davis and second by Mr. Stamps to uphold the denial of license. The motion was unanimously approved by the Board.
- Case 2020-015D motion by Sheriff Jones and second by Mr. Stamps to uphold the denial of license. The motion was unanimously approved by the Board.
- Case 2020-017D motion by Ms. Davis and second by Sheriff Jones to uphold the denial of license. The motion was unanimously approved by the Board.
- Case 2020-018D motion by Ms. Davis and second by Mr. Swearingen to uphold the denial of license. The motion was unanimously approved by the Board.
- Case 2020-019D motion by Mr. Stamps and second by Mr. Swearingen to uphold the denial of license. The motion was unanimously approved by the Board.

Mr. Warren reported on the Training Request For Proposal (RFP) Specifications for online guard training. A RFP Specifications were reviewed by the Board and Mr. Warren clarified that the training program would include the contents of the unarmed guard training recently approved by


the Board, training technical assistance provided by the vendor/trainer and training cost for guards paid by the Board (Board-sponsored). Sheriff Jones made the motion to approve the RFP Specifications as presented. The motion was seconded by Mr. Swearingen and unanimously approved by the Board.

Chairman Murphy announced that the next regular Board meeting was scheduled November 4, 2021 at 1:30 p.m. at the Board's office. Mr. Warren explained that guests could attend the meeting virtually.


Chairman Murphy called for comments to address the Board, and a concern was made about Qualifying Agents of a contract-security company being notified when an employee's guard license was denied.

There being no further business of the Board, Ms. Davis made a motion to adjourn the meeting. The motion was seconded by Mr. Swearingen and unanimously approved by the Board. Chairman Murphy adjourned the meeting at 2:20p.m.

Respectfully Submitted,



Kevin Murphy
Board Chair



Keith E. Warren
Executive Director

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