



Alabama Security Regulatory Board
2777 Zelda Road
Montgomery, AL 36106
(334) 269-9990
Fax (334) 263-6115
www.asrb.alabama.gov

MINUTES
Board Meeting
May 13, 2021

The Alabama Security Regulatory Board met on Thursday, May 13, 2021 at its office located at 2777 Zelda Road, Montgomery, Alabama, to conduct business. The meeting was held virtually during the COVID 19 State of Emergency, and the following Board members, Mr. Kevin Murphy (Chair) and Ms. Debra Davis (member), were in attendance at the Board's office. Board members attending virtually were Mr. Burke Swearingen (Vice Chair), Mr. Harold Stamps (member) and Sheriff Billy Jones (member joining the call at 1:35 p.m.). Mr. Keith Warren (Executive Director), Ms. Neva Conway (Legal Counsel) and Ms. Renee' Reames (recording secretary) were present onsite participating in the meeting. Others attending virtually were Mr. Mike James (Investigator), Mr. Dennis Trammell (Investigator), and guests. Mr. Murphy, Board Chair, called the meeting to order at 1:30 p.m.

The regularly scheduled Board meeting was advertised on the Board's website, www.asrb.alabama.gov, and the Secretary of State's website, www.sos.alabama.gov, in accordance with requirements of the Alabama Open Meetings Act. Mr. Warren called Board roll and a quorum was present. Mr. Warren announced that the COVID 19 State of Emergency was scheduled to be lifted on July 6, 2021, which would require future meeting to have a quorum of the members onsite to conduct business.

Sheriff Jones joined the meeting virtually at 1:35 p.m.

Chairman Murphy presented, for the Board's approval, the minutes from the February 11, 2021 regular meeting and April 15, 2021 called/special meeting. A copy of the minutes was provided to the Board members prior to the meeting for their review. Ms. Davis made a motion to approve the February and April meeting minutes as presented. The motion was seconded by Mr. Stamps and unanimously approved by the Board.

Mr. Warren presented the Executive Director's Report (report on file in the official Book of Minutes). The report included the financial activities of the Board for the period ending April 30, 2021. A line-item summary of expenses was also reviewed. Mr. Warren reported on the total number of active licensees, along with the number of complaints received in FY 2021.

Mr. Warren also presented the Administrator's Report on activities performed by the staff since the last Board regular meeting held in February (report on file in the official Book of Minutes).

Ms. Davis made a motion to approve the financial report as presented. The motion was seconded by Sheriff Jones and unanimously approved by the Board.

Chairman Murphy welcomed the Board's new legal counsel, Ms. Neva Conway. Ms. Conway presented the legal counsel report. She presented a Consent Agreement in the matter of Case 2021-03BR for violations involving submission of guard applications outside of the 30 days requirement after initial employment and operating with an expired company license. She recommended a \$1,000 fine and 1-year probation. Mr. Swearingen made the motion to approve the Consent Agreement as presented. The motion was seconded by Ms. Davis and unanimously approved by the Board.

Ms. Conway also reported that Administrative Hearings were being scheduled for 38 cases appealing the denial of guard license.

Mr. Warren inquired about the Board's intent in approving the unarmed security training syllabus as recommended by the Minimum Standards Committee and clarification was provided regarding the general use of force.

Mr. Warren reported that the Board was hosting the International Association of Security and Investigative Regulators (IASIR) annual meeting in Huntsville on October 27-29, 2021. He encouraged the members to attend and commented on IASIR's solicitation of vendor sponsorships for this annual meeting.

Mr. Warren also reported that the renewal of the Administrative Services Contract was due. He indicated that he had no recommendations for change. Mr. Swearingen made the motion to approve the contract for one year, with no changes. The motion was seconded by Ms. Davis and unanimously approved by the Board.

Mr. Warren presented a list of activities from the audit and resolution of prior findings.

Chairman Murphy announced that the next regular Board meeting was scheduled August 12, 2021 at 1:30 p.m. at the Board's office.

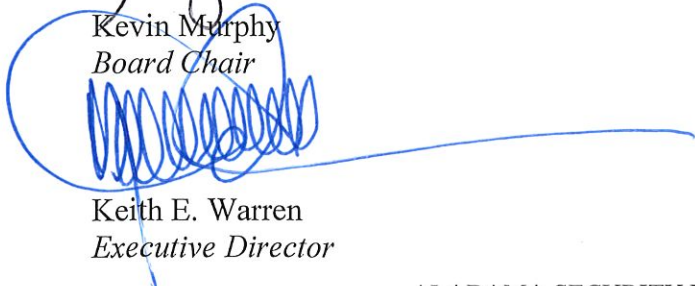
Chairman Murphy called for comments to address the Board, and there were no additional comments from the member or public.

There being no further business of the Board, Mr. Swearingen made a motion to adjourn the meeting. The motion was seconded by Mr. Stamps and unanimously approved by the Board. Chairman Murphy adjourned the meeting at 1:49 p.m.

Respectfully Submitted,



Kevin Murphy
Board Chair



Keith E. Warren
Executive Director

/rr