



Alabama Security Regulatory Board
2777 Zelda Road
Montgomery, AL 36106
(334) 420-7234
Fax (334) 263-6115
www.asrb.alabama.gov

MINUTES
Board Meeting
May 12, 2022

The Alabama Security Regulatory Board met on Thursday, May 12, 2022 at its office located at 2777 Zelda Road, Montgomery, Alabama, to conduct business. The following Board members were in attendance: Mr. Kevin Murphy (Chair), Mr. Burke Swearingen (Vice Chair), Ms. Debra Davis (Member), and Mr. Harold Stamps (Member). Member not in attendance was Sheriff Billy Jones. Others attending were Mr. Keith Warren (Executive Director), Ms. Neva Conway (Legal Counsel), Mr. Mike James (Investigator), and Mr. Dennis Trammell (Investigator), Mr. Randy Barrows (Board Administrator), and Ms. Karen Harlow (Legal Assistant). Mr. Murphy, Board Chair, called the meeting to order at 1:34 p.m.

The regularly scheduled Board meeting was advertised on the Board's website, www.asrb.alabama.gov, and the Secretary of State's website, www.sos.alabama.gov, in accordance with requirements of the Alabama Open Meetings Act. Mr. Warren called Board roll and a quorum was present to conduct business of the Board.

APPROVAL OF MINUTES

Chairman Murphy presented, for the Board's approval, the minutes from the February 10, 2022, regular meeting. A copy of the minutes was provided to the Board members prior to the meeting for their review. Mr. Swearingen made a motion to approve the February meeting minutes as presented. The motion was seconded by Mr. Stamps and unanimously approved by the Board.

EXECUTIVE DIRECTOR'S REPORT

Mr. Warren presented the Executive Director's Report (report on file in the official Book of Minutes). The report included the financial activities of the Board for the period ending in April 30, 2022. A STAARS Cash Reconciliation Report and Detail Listing of Obligations vs Budget Report were presented for review. Mr. Warren reported on the total number of active licenses and also reported on the number of complaints received in FY 2021 and FY 2022.

Mr. Warren updated the Board on member terms and presented Mr. Swearingen's resignation effective May 31, 2022. Mr. Swearingen updated the Board regarding his resignation and recommended Mr. Jacob Pugh to be appointed to replace him. With unanimously consent, Mr. Warren will present Mr. Pugh's resume and information to Speaker of the House, Mac McCutcheon, for consideration.

Mr. Warren discussed proposed legislative topics to prepare for the 2023 Regular Legislative Session. The Board and Staff will finalize their list of changes to discuss and review at the next scheduled Board meeting.

Ms. Davis made a motion to accept the financial report as presented. The motion was seconded by Mr. Swearingen and unanimously approved by the Board.

ADMINISTRATOR'S REPORT

Mr. Warren also presented the Administrator's Report on activities performed by the staff since the last regular Board meeting held in February (report on file in the official Book of Minutes).

LEGAL COUNSEL REPORT

Ms. Conway reported that there was nothing to report at this time.

OLD BUSINESS

Mr. Warren presented the finalized contract for the Board's consideration with Virtual Academy (Savant Learning Systems, Inc.) and announced Mr. Chris Carden was attending the meeting virtually. Mr. Warren asked Mr. Carden to provide an overview of everything included in the proposed contract for the online training course outlined in the RFP. After several questions and determinations made to obtain additional vendors and resources outside of the contracted amount, the Board determined it was not comfortable in proceeding with the proposed contract with so many additional needs and questions. The Board deferred this matter back to the Minimum Standards Committee for further evaluation. The proposed contract was not approved.

NEW BUSINESS

Chairman Murphy recognized Mr. Warren and Mr. James to propose the Board hire a retired state employee in the law enforcement classification for a Board specific Inspector/Investigator. After discussion, Ms. Davis made a motion to approve to hire a retired state employee in the outlined classification and authorized Mr. Warren to work with State Personnel regarding this new hire. The motion was seconded by Mr. Stamps and unanimously approved by the Board.

Chairman Murphy reminded everyone of the Sunset Committee meeting scheduled for July 21, 2022 and for all members to please attend. Mr. Warren informed the Board the final report will be released approximately two weeks prior to the meeting.

Chairman Murphy presented the Administrative Services Contract Renewal with Warren & Company, Inc. for an additional year. After discussion, Mr. Swearingen made a motion to renew the contract for an additional year with an increase of 5% in the management fee. The motion was seconded by Ms. Davis and unanimously approved by the Board.

Chairman Murphy presented a request for approval from Alutiiq Advanced Security Solutions LLC & Shields Point, LLC to approve an individual to be the qualifying agent for two contract security companies. After discussion and no conflicts were presented from the

Board and Legal Counsel, Mr. Stamps made a motion to approve the request as presented. The motion was seconded by Mr. Swearingen and unanimously approved by the Board.

Mr. Warren reminded the Board of the IASIR Annual Meeting being held in October 2022 and that information would be forthcoming for members to register and attend. Mr. Warren, Mr. James and Mr. Trammell, in addition to other Alabama contract-security company representatives, were part of the planning committee and looking forward to hosting the meeting in Huntsville, Alabama.

There being no further business, Mr. Swearingen made a motion to adjourn the meeting at 2:48 p.m. The motion was seconded by Ms. Davis and unanimously approved by the Board.

Respectfully submitted,



Kevin Murphy
Board Chair



Keith E. Warren
Executive Director

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