



**Alabama Security Regulatory Board**  
**2777 Zelda Road**  
**Montgomery, AL 36106**  
**(334) 269-9990**  
**Fax (334) 263-6115**  
[www.asrb.alabama.gov](http://www.asrb.alabama.gov)

**MINUTES**  
**Board Meeting**  
**Thursday, February 11, 2021**

The Alabama Security Regulatory Board met on Thursday, February 11, 2021 at its office located at 2777 Zelda Road, Montgomery, Alabama, to conduct business. The meeting was held virtually during the COVID 19 State of Emergency, and the following Board members were in attendance on the call: Mr. Kevin Murphy (Chair), Mr. Burke Swearingen (Vice Chair), Ms. Debra Davis (member), Mr. Harold Stamps (member) and Sheriff Billy Jones (new member). Mr. Keith Warren (Executive Director), Mr. Mike James (Investigator) Mr. Dennis Trammell (Investigator) and Ms. Renee' Reames (recording secretary) were present onsite participating in the meeting. Mr. Murphy, Board Chair, called the meeting to order at 1:30 p.m.

Mr. Warren administered the oath of office to new Board member, Sheriff Billy Jones. Board roll was called by Mr. Warren and he confirmed a quorum was present to proceed with the business meeting. Sheriff Jones was welcomed to the Board by the other members.

The regularly scheduled Board meeting was advertised on the Board's website, [www.asrb.alabama.gov](http://www.asrb.alabama.gov), and the Secretary of State's website, [www.sos.alabama.gov](http://www.sos.alabama.gov), in accordance with requirements of the Alabama Open Meetings Act.

Chairman Murphy presented, for the Board's approval, the minutes from the November 5, 2020 regular meeting. A copy of the minutes was provided to the Board members prior to the meeting for their review. Mr. Swearingen made a motion to approve the November meeting minutes as presented. The motion was seconded by Mr. Stamps and unanimously approved by the Board.

Mr. Warren presented the Executive Director's Report (report on file in the official Book of Minutes). The report included the financial activities of the Board for the period ending December 31, 2020. A line-item summary of expenses was also reviewed. Mr. Warren reported on the total number of active licensees, along with the number of complaints received in FY 2021. He reminded the Board that denial hearings had been suspended due to the pandemic, and plans were to resume hearings as soon as practical with an Administrative Law Judge presiding over the hearings.

Mr. Warren also presented the Administrator's Report on activities performed by the staff since the last Board meeting held in November (report on file in the official Book of Minutes).

Ms. Davis made a motion to approve the financial report as presented. The motion was seconded by Mr. Stamps and unanimously approved by the Board.

Mr. Warren reported that the Board received two responses to the Request for Proposals for the development of a new licensee database. He indicated that iGOV Solutions met the qualifications and submitted a proposal of \$2,500 per month. He recommended that the proposal be submitted to the State for contract review and the Board unanimously approved iGov's proposal and concurred with the submission.

Mr. Warren indicated that a Request for Proposals for the Online Education Platform Service would be released for public notice and he would update the Board when proposals were received.

The Board discussed future Legal Counsel services required following the recent resignation of Cameron McEwen. The Board discussed contracting directly with an individual for legal services or through the Attorney General's office. The Board discussed typical annual legal fees and agreed that a special meeting may be necessary to approve, as soon as possible, a new legal services contract.

Ms. Davis presented the recommendations by the Minimum Standards Committee for an unarmed security guards training syllabus. During the discussions about the goal of the Committee to include the basic fundamentals in training for unarmed guards, the Board agreed to remove reference to *Graham v. Connor* 1989 and added reference to the Castle doctrine. Mr. Swearingen made a motion to approve the 8-hour unarmed security training syllabus (version 3) as modified. The motion was seconded by Sheriff Jones and unanimously approved by the Board. The Board thanked Ms. Davis and the Committee members for their hard work on the training syllabus.

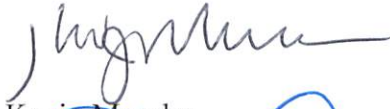
Chairman Murphy reported that annual election of Board officers was due. Mr. Swearingen made the motion for the Board officers remain the same, with Mr. Murphy as Board Chair and Mr. Swearingen as Board Vice Chair. The motion was seconded by Mr. Stamps and unanimously approved by the Board.

Chairman Murphy announced that the next regular Board meeting was scheduled May 13, 2021 at 1:30 p.m. at the Board's office.

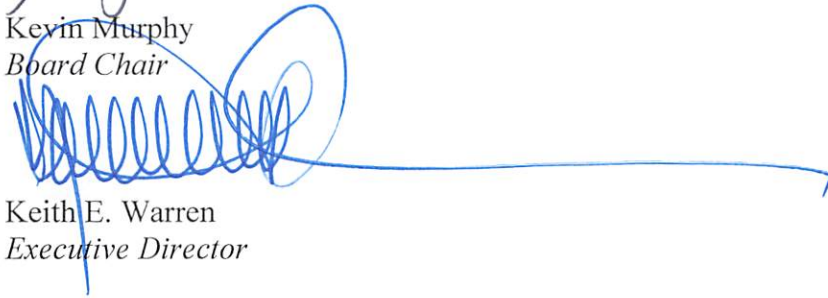
Chairman Murphy called for comments from members, as well as the public, to address the Board. Sheriff Jones commented on his appreciation for the opportunity to serve as a member of the Board. A representative of DSI complimented the work by the Minimum Standards Committee on the training syllabus.

There being no further business of the Board, Mr. Stamps made a motion to adjourn the meeting. The motion was seconded by Ms. Davis and unanimously approved by the Board. Chairman Murphy adjourned the meeting at 2:04 p.m.

Respectfully Submitted,



Kevin Murphy  
*Board Chair*



Keith E. Warren  
*Executive Director*

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