



Alabama Security Regulatory Board

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MINUTES

Board Meeting

November 4, 2021

The Alabama Security Regulatory Board met on Thursday, November 4, 2021 at its office located at 2777 Zelda Road, Montgomery, Alabama, to conduct business. The following Board members were in attendance: Mr. Kevin Murphy (Chair), Ms. Debra Davis (member), Mr. Burke Swearingen (Vice Chair) and Mr. Harold Stamps (member). Board member absent was Sheriff Billy Jones (member). Others attending onsite were Mr. Keith Warren (Executive Director), Ms. Neva Conway (Legal Counsel), Mr. Dennis Trammell (Investigator), Ms. Karen Harlow (Legal Assistant) and Ms. Renee' Reames (recording secretary). Mr. Murphy, Board Chair, called the meeting to order at 1:31 p.m.

The regularly scheduled Board meeting was advertised on the Board's website, www.asrb.alabama.gov, and the Secretary of State's website, www.sos.alabama.gov, in accordance with requirements of the Alabama Open Meetings Act. Mr. Warren called Board roll and a quorum was present onsite to conduct business of the Board. Mr. Warren explained that the COVID 19 State of Emergency had been lifted, which required the Board to have a quorum of its members to attend in-person.

Chairman Murphy presented, for the Board's approval, the minutes from the August 12, 2021 regular meeting. A copy of the minutes was provided to the Board members prior to the meeting for their review. Mr. Swearingen made a motion to approve the August meeting minutes as presented. The motion was seconded by Mr. Stamps and unanimously approved by the Board.

Mr. Warren presented the Executive Director's Report (report on file in the official Book of Minutes). The report included the financial activities of the Board for the period ending September 30, 2021. A line-item summary of expenses was also reviewed for this same reporting period and Mr. Warren commented on the new Alabama Buys service for vendors. Mr. Warren reported on the total number of active licensees, along with the number of complaints received in FY 2021.

Mr. Warren reported that processing of background checks by ALEA had improved. The Board discussed plans to develop the online application process and considered other methods and sources to conduct background checks to expedite licensure, when applications are completed online.

Mr. Warren also presented the Administrator's Report on activities performed by the staff since the last Board regular meeting held in August (report on file in the official Book of Minutes).

The Board discussed the recent IASIR annual meeting, which was held virtually, and Mr. Warren reported that the City of Huntsville was being considered again to conduct the next annual IASIR meeting.

Ms. Davis made a motion to accept the financial report as presented. The motion was seconded by Mr. Swearingen and unanimously approved by the Board.

Ms. Conway, the Board's Legal Counsel, presented the legal counsel report. She presented the Alabama Law Judge Recommendations on 15 cases for the Board's approval:

- Case 2020-020D - motion by Mr. Stamps and second by Mr. Swearingen to uphold the denial of license. The motion was unanimously approved by the Board.
- Case 2020-021D - motion by Ms. Davis and second by Mr. Stamps to uphold the denial of license. The motion was unanimously approved by the Board.
- Case 2021-002D - motion by Mr. Stamps and second by Mr. Swearingen to uphold the denial of license. The motion was unanimously approved by the Board.
- Case 2021-004D - motion by Mr. Swearingen and second by Ms. Davis to uphold the denial of license. The motion was unanimously approved by the Board.
- Case 2021-005D - motion by Ms. Davis and second by Mr. Stamps to uphold the denial of license. The motion was unanimously approved by the Board.
- Case 2021-006D - motion by Ms. Davis and second by Mr. Swearingen to uphold the denial of license. The motion was unanimously approved by the Board.
- Case 2021-007D - motion by Mr. Stamps and second by Ms. Davis to uphold the denial of license. The motion was unanimously approved by the Board.
- Case 2021-008D - motion by Ms. Davis and second by Mr. Swearingen to uphold the denial of license. The motion was unanimously approved by the Board.
- Case 2021-009D - motion by Mr. Swearingen and second by Mr. Stamps to uphold the denial of license. The motion was unanimously approved by the Board.
- Case 2021-010D - motion by Ms. Davis and second by Mr. Stamps to uphold the denial of license. The motion was unanimously approved by the Board.
- Case 2021-011D - motion by Mr. Swearingen and second by Ms. Davis to uphold the denial of license. The motion was unanimously approved by the Board.
- Case 2021-012D - motion by Mr. Stamps and second by Ms. Davis to uphold the denial of license. The motion was unanimously approved by the Board.
- Case 2021-013D - motion by Mr. Swearingen and second by Ms. Davis to uphold the denial of license. The motion was unanimously approved by the Board.
- Case 2021-015D - motion by Mr. Stamps and second by Ms. Davis to uphold the denial of license. The motion was unanimously approved by the Board.
- Case 2021-016D - motion by Ms. Davis and second by Mr. Stamps to uphold the denial of license. The motion was unanimously approved by the Board.

Mr. Warren inquired about conducting Administrative Hearings concerning complaint case. He asked the Board's preference to receive recommendations from the ALJ or participate in the hearings being presided by an ALJ and the Board make the decision without the ALJ recommendations. The Board indicated that they were interested in participating in the next scheduled hearing. Mr. Warren explained the hearing notice process and indicated that he would coordinate with the Board members about a future hearing date.

Chairman Murphy reported that there was no old business to report at this time.

Chairman Murphy presented a list of 2022 Board meeting dates for the Board's approval. Mr. Swearingen made a motion to approve the following 2022 meeting dates to conduct Board business: February 10, May 12, August 11 and November 3, 2022. The motion was seconded by Mr. Stamps and unanimously approved by the Board.

Chairman Murphy reported that the annual election of Board officers was due. Mr. Swearingen nominated Mr. Murphy as Board Chair. The nomination was seconded by Ms. Davis. There were no other nominations from the floor and the nominee was unanimously approved.

Ms. Davis nominated Mr. Swearingen as Board Vice Chair. The nomination was seconded by Mr. Stamps. There were no other nominations from the floor and the nominee was unanimously approved.


Mr. Warren reported that the Board had received one response to the Online Guard Training Request for Proposals (RFP). The Board reviewed the proposal in comparison to the RFP specifications, along with the proposed hourly training cost per individual. Mr. Warren explained that the proposal did not include any cost to the individual user and the Board would pay the individual's training cost (Board-sponsored). The Board discussed a monthly rate to develop the training program and agreed to discuss reviewing the contract at the next regular or a called meeting for the purpose of reviewing the contract. Ms. Davis made the motion to accept the proposal for Online Guard Training by Savant Learning Systems, Inc. and begin contract negotiations for Board approval. The motion was seconded by Mr. Stamps and unanimously approved by the Board.

Chairman Murphy announced that the next regular Board meeting was scheduled February 10, 2022, at 1:30 p.m. at the Board's office. Mr. Warren explained that guests could attend the meeting virtually.

Chairman Murphy called for comments from guests attending the meeting virtually. The Board heard inquiries about the upcoming online application process and Mr. Warren reported that he would provide news updates on the Board's website as this online service was developed and implemented.

There being no further business of the Board, Mr. Swearingen made a motion to adjourn the meeting. The motion was seconded by Mr. Stamps and unanimously approved by the Board. Chairman Murphy adjourned the meeting at 2:35 p.m.

Respectfully Submitted,


Kevin Murphy
Board Chair


Keith E. Warren
Executive Director

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