



**Alabama Security Regulatory Board**  
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**MINUTES**  
**Board Meeting**  
**Thursday, June 21, 2018**

The Alabama Security Regulatory Board met on Thursday, June 21, 2018, at its office located at 2777 Zelda Road, Montgomery, Alabama, to conduct business. The following Board members were in attendance: Mr. Kevin Murphy (Chair), Ms. Stephanie Ortel (Vice Chair), Ms. Debra Davis (member) and Sheriff Ben Bates (member). Board member absent was Mr. Burke Swearingen. Also in attendance were Mr. Keith Warren (Executive Director), Mr. Randy Barrows (Board Administrator), Mr. Cameron McEwen (General Counsel), Ms. Jennifer Love (Legal Assistant) and Ms. Renee' Reames (Executive Secretary to Mr. Warren and serving as recording secretary). The meeting was called to order at 1:35 p.m. by Mr. Murphy, Board Chair.

The rescheduled Board meeting was advertised on the Board's web site, [www.asrb.alabama.gov](http://www.asrb.alabama.gov), and the Secretary of State's website, [www.sos.alabama.gov](http://www.sos.alabama.gov), in accordance with requirements of the Alabama Open Meetings Act.

Chairman Murphy presented the minutes from the March 2, 2018 Board meeting for the Board's approval. Copies of the minutes were provided to the Board members prior to the meeting for their review. Ms. Ortel made a motion to approve the March minutes as presented. The motion was seconded by Ms. Davis and unanimously approved by the Board.

Mr. Warren presented the Executive Director's Report (report on file in the official Book of Minutes), which included financial information for FY 2018 as of May 31, 2018. He also reported on the total number of active licensees and pending licenses, the number of company inspections conducted and the number of consumer complaints received in FY 2018.

Mr. Warren presented the Administrator's Report listing activities performed by the staff since the last Board meeting, which included information on applications processed, incomplete applications returned to applicants and licenses issued, etc. (report on file in the official Book of Minutes).

Mr. Warren commented on a recent article concerning the deregulation of state boards. The Board discussed their meeting with the Sunset Committee and Mr. Warren announced that the Board was recommended for continuation for another 4 years and the

matter would be voted on in the 2019 Legislative Session. He commented that the Board had no new significant findings in the recent audit of the Board's activities.

Mr. Warren reported that Mr. Murphy has been appointed by Governor Ivey for another term and Mr. Swearingen's appointment was pending.

Chairman Murphy commented on the level of activity by the staff and the increasing number of applications received by the Board. He asked the Board to consider expanding operations based on these factors and the Board agreed to monitor the growth in activities.

Ms. Davis made a motion to approve the financial report as presented. The motion was seconded by Sheriff Bates and unanimously approved by the Board.

Mr. McEwen presented the Legal Counsel's Report, which included Recommendations from the Administrative Law Judge (ALJ) regarding licensure. A copy of the ALJ's recommendations was provided to the Board members prior to the meeting for their review. Mr. McEwen explained that hearings were held for those individuals who had appealed the administrative denial of their license and he summarized the ALJ Recommendations on the following cases:

- Case 2017-030D – the ALJ recommended that the administrative staff's decision to deny the license be upheld;
- Case 2017-037D – the ALJ recommended that the administrative staff's decision to deny the license be upheld;
- Case 2017-039D – the ALJ recommended that the administrative staff's decision to deny the license be upheld;
- Case 2017-040D – the ALJ recommended that the administrative staff's decision to deny the license be upheld;
- Case 2018-001D – the ALJ recommended that the administrative staff's decision to deny the license be upheld;
- Case 2018-002D – the ALJ recommended that the administrative staff's decision to deny the license be upheld;
- Case 2018-004D – the ALJ recommended that the administrative staff's decision to deny the license be upheld;
- Case 2018-005D – the ALJ recommended that the administrative staff's decision to deny the license be upheld;
- Case 2018-006D – the ALJ recommended that the administrative staff's decision to deny the license be upheld;
- Case 2018-007D – the ALJ recommended that the administrative staff's decision to deny the license be upheld;
- Case 2018-008D – the ALJ recommended that the administrative staff's decision to deny the license be upheld.

Mr. McEwen recommended that the Board approve the Recommendations of the ALJ. Sheriff Bates made the motion to approve the recommendation of the ALJ as presented. The motion was seconded by Ms. Ortel and unanimously approved by the Board.

Mr. Warren presented, for the Board's approval, Rule 832-X-1-.08(13) Firearms: Qualification Attempt and Rule 832-X-1-.14 Discipline of a License. He reported that the Rules had been published for public comment and no comments were received. There were also no comments from the public attending the meeting. Sheriff Bates made the motion to adopt Rule 832-1-.08(13) and 832-X-1-.14 as Final Rules. The motion was seconded by Ms. Davis and unanimously approved by the Board.

Ms. Davis reported on behalf of the Board's Training Committee and indicated that the Committee planned to meet and will present a report at a future meeting.

Mr. Warren recommended to the Board that they certify the Board's Rules adopted prior to July 1, 2013. He commented on the ongoing review process by the Board. Ms. Davis made the motion to certify the Rules adopted prior to July 1, 2013. The motion was seconded by Sheriff Bates and unanimously approved by the Board.

Mr. Warren presented information regarding an online training course offered by a Certified Trainer and the Board discussed whether online training complied with the Board's training rule. Mr. McEwen reported that the matter was originally investigated as a complaint, but the complaint had been withdrawn, so the discussion of online training was not a disciplinary matter. Mr. Warren recommended that, while the online training was under consideration of the Board, the course be removed from the Board's website. During the discussion by the Board, Chairman Murphy allowed comments from the public present at the meeting. Mr. McEwen reported that the trainer had asked to present information to the Board at a future meeting. Ms. Ortel made the motion that the Executive Director write a letter to the trainer, notifying him that the Board was removing the training from the Board's website and that he remove information referencing the Board and mandatory training from his website and that the matter of online training be assigned to the Rules Committee. The motion was seconded by Ms. Davis and unanimously approved by the Board.

Chairman Murphy called for comments and announcements from the public attending the meeting. Mr. Cox with Twin City Security introduced his replacement, Mr. Ford. Both Mr. Cox and Mr. Ford addressed the Board.

Other comments from the floor included a request for information concerning the proposed and Final rules approved by the Board. Mr. Warren indicated that the rules would be posted on the Board's website, along with being published in the Administrative Monthly published by the Legislative Services Agency.

Chairman Murphy reminded the members about the Board's next regularly scheduled meeting on August 9, 2018. Mr. Warren commented on the upcoming expiration of the Administrative Services contract. Mr. McEwen reported that the Administrative Services ITB specifications had been submitted for release for bid. Ms. Davis made a motion that the next Board meeting be held on July 11, 2018 at 1:30 p.m. The motion was seconded by Sheriff Bates and unanimously approved by the Board.

Sheriff Bates made the motion to cancel the August 9, 2018 Board meeting. The motion was seconded by Ms. Ortel and unanimously approved by the Board.


Mr. Warren reported that the State's per diem rate had been increased and that the Sunset Committee has announced that the Board training offered by the Examiners of Public Accounts would be restarted and he will keep the Board advised of the training schedule.

There were no further comments from the floor nor further business of the Board and Ms. Ortel made a motion to adjourn the meeting. The motion was seconded by Ms. Davis and unanimously approved by the Board. Chairman Murphy adjourned the meeting at 2:42 p.m.

Respectfully Submitted,



Kevin Murphy  
*Chair*



Keith E. Warren  
*Executive Director*  
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