



**Alabama Security Regulatory Board
27777 Zelda Road
Montgomery, AL 36106
(334) 420-7234
Fax (334) 263-6115**

**MINUTES
Board Meeting
Thursday, January 12, 2012**

A meeting of the Alabama Security Regulatory Board was called to order at 1:36 p.m. on Thursday, January 12, 2012, at its office located at 2777 Zelda Road, Montgomery, Alabama, in order to conduct business. The following Board members were in attendance: Mr. Burke Swearingen (Chair); Ms. Carol Dodgen (Vice Chair), Mr. Sid Lockhart and Mr. Kevin Murphy. Board member absent was Mr. Doyle LeMaster. Also in attendance were Mr. Keith E. Warren (Executive Director), Mr. Todd Hughes (Board Counsel), Mr. Randy Barrows (Executive Assistant), and Ms. Renee' Reames (Executive Secretary to Mr. Warren). A quorum was present.

Public Notice of this regularly scheduled meeting and the change in meeting location, was submitted to the Secretary of State's web site at www.sos.alabama.gov in accordance with the requirements of the Alabama Open Meetings Act, and advertised on the Board's web site, www.asrb.alabama.gov.

The minutes of the December 13, 2011 meeting were presented for the Board members review prior to the meeting. Mr. Lockhart made a motion to accept the meeting minutes as presented. The motion was seconded by Ms. Dodgen and unanimously approved by the Board.

Mr. Warren presented the Executive Director's Report, to include revenue and expense totals and fund balance (report available in the official Book of Minutes). Also reported were the total number of active licensees, certified trainers and companies.

Mr. Warren indicated that he was working with the Legislative Reference Service on the proposed legislation, which will include the ability to charge a late fee to licensed companies and security officers.

Mr. Swearingen reported that an AG opinion is pending concerning out-of-state companies coming into Alabama for disaster work and indicated that a change in the statute may be needed.

The Board reviewed changes to the Rules and Regulations. The Board further discussed adding shotgun training to the Rules in regulating firearm training. Mr. Swearingen indicated that this subject would be discussed further at a future meeting.

Mr. Murphy made a motion to accept the changes in Chapter 832-X-1 as discussed. The motion was seconded by Ms. Dodgen and unanimously approved by the Board. Mr. Swearingen thanked the Training Committee for their hard work on the Rules.

Mr. Swearingen reported that the Training Committee continued to work hard on the proposed rules; however, circumstances prevented a final draft being presented to the Board. Mr. Swearingen indicated that the adoption of proposed rules would be deferred to the next meeting. He thanked the Training Committee for their hard work.

Mr. Warren reported that the Administrative Services contract expires in March, 2012 and proposed renewing the contract at the monthly management fee of \$4000. Mr. Lockhart made a motion to adjourn into Executive Session for the purpose of obtaining legal advice on the renewal of the contract. The motion was seconded by Mr. Murphy. Mr. Swearingen asked for a roll call vote; Mr. Murphy, Yea; Mr. Lockhart; and Ms. Dodgen, Yea. Legal Counsel orally approved. Mr. Swearingen indicated that the Board would be in Executive Session for approximately 10 minutes. The Board adjourned into Executive Session at 2:08 p.m. The Board reconvened into regular session at 2:38 p.m. Ms. Dodgen made a motion to renew the Administrative Services contract with Warren and Company for one year, to include a 5% increase in management fees. The motion was seconded by Mr. Murphy and unanimously approved by the Board.

Mr. Swearingen reported that the Board had been notified by the Ethics Committee that individual Board members must file an Ethics report by the end of April.

The Board discussed the date of the next Board meeting and agreed to change the meeting date from May 10, 2012 to May 17, 2012 at 1:30 p.m.

There being no further business, the meeting was adjourned at 2:58 p.m.

Respectfully Submitted,



Burke Swearingen
Chair



Keith E. Warren
Executive Director