



Alabama Security Regulatory Board
2777 Zelda Road
Montgomery, AL 36106
(334) 269-9990
Fax (334) 263-6115
www.asrb.alabama.gov

MINUTES
Board Meeting
Wednesday, July 8, 2015

A meeting of the Alabama Security Regulatory Board was called to order at 1:31 p.m. on Wednesday, July 8, 2015 at its office located at 2777 Zelda Road, Montgomery, Alabama, in order to conduct business. The following Board members were in attendance: Mr. Kevin Murphy (Chair), Ms. Stephanie Ortel (Vice Chair), Mr. Burke Swearingen, member, Ms. Carol Dodgen, member and Mr. Sid Lockhart, member. Also in attendance were Mr. Keith E. Warren (Executive Director), Mr. Matt Bledsoe (Assistant Attorney General), Mr. Randy Barrows (Administrator), Mr. Mike James (Investigator) and Ms. Renee' Reames (Executive Secretary to Mr. Warren).

Public Notice of this regularly scheduled meeting was submitted to the Secretary of State's web site at www.sos.alabama.gov in accordance with the requirements of the Alabama Open Meetings Act, and advertised on the Board's web site.

The minutes from May 7, 2015 Board meeting were presented for the Board's approval. A copy of the minutes was provided to the Board members prior to the meeting for their review. Mr. Lockhart made a motion to dispense with the reading of the minutes and to approve the February minutes as presented. The motion was seconded by Mr. Swearingen and unanimously approved by the Board.

Mr. Warren presented the Executive Director's Report (report filed in the official Book of Minutes), which included revenue and expense totals and fund balance as of June 30, 2015. He also reported on the total number of active licensees, certified trainers and companies, along with the number of consumer complaints received to-date in FY 2015.

Mr. Warren also presented information regarding the International Association of Security and Investigative Regulators meeting to be held in November in New Orleans.

Mr. Bledsoe presented the Legal Counsel's Report, which included a consent agreement in case 2015.009C that had been signed by the owner and included a fine of \$22,000. Ms. Ortel made the motion to accept the Consent Agreement as presented that included a fine and one year probation. The motion was seconded by Ms. Dodgen and unanimously approved by the Board.

Mr. Bledsoe also reported that the Consent Agreement in the case of 2014-009C was being renegotiated and presented to the Board at a later date.

Mr. Bledsoe presented a copy of the Final Order in the case of 2015-002 for the Board member's review. Mr. Bledsoe summarized by stating that the company license and the individual license of the owner of the company was suspended for 24 months from the date of the Final Order and a \$2,000 fine was assessed payable within 30 days from the date of the Final Order. Mr. Lockhart made the motion to accept the Final Order as written. The motion was seconded by Mr. Swearingen and unanimously approved by the Board.

Mr. Warren reported that the Board's Rules for the definition of moral turpitude had been advertised for public comment and no comments were received. Ms. Ortel made a motion to approve the Final Rule for the definition of moral turpitude, Admn. Code 832-X-1.01(5). The motion was seconded by Mr. Swearingen and unanimously approved by the Board. Mr. Warren reported that the Final Rule would become effective after 35 days from the date it is certified.


Mr. Murphy reported that the Board members had received two proposals for a Certified Trainer two-week training program offered by the Academy of Training for Security Officers and Private Investigators. The training program curricula emphasized teaching techniques and the other program emphasized topics that the CT would learn and teach. The Board agreed that the process of how to teach was important for a trainer. Mr. Swearingen made a motion to approve the 2-week training curriculum for CT-1 offered by the Academy of Training for Security Officers and Private Investigators. The motion was seconded by Ms. Ortel and unanimously approved by the Board.

Mr. Warren presented the annual renewal of the Administrative Services Contract. The Board discussed developing evaluation criteria and matrix for the role of the service provider, Warren and Company, Inc. Mr. Warren reported that that future Executive Director reports would include the number of inspections conducted as additional data for the Board's review. Mr. Warren reported that the current contract was \$13,125 per month. Following further discussion by the Board, Mr. Lockhart made a motion to approve the renewal of the Administrative Services Contract for another year, to include a 5% increase in the contract rate. The motion was seconded by Ms. Ortel and unanimously approved by the Board.

The next regularly scheduled meeting of the Board is November 19, 2015 at 1:30 p.m.

There was no further business and Mr. Murphy adjourned the meeting at 2:14 p.m.

Respectfully Submitted,


Kevin Murphy
Chair


Keith E. Warren
Executive Director

/rr