



Alabama Security Regulatory Board
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MINUTES
Board Meeting
Thursday, November 16, 2017

The Alabama Security Regulatory Board met on Thursday, November 16, 2017 at its office located at 2777 Zelda Road, Montgomery, Alabama, to conduct business. The following Board members were in attendance: Mr. Kevin Murphy (Chair), Ms. Stephanie Ortel (Vice Chair), Mr. Burke Swearingen (member), Ms. Debra Davis (member) and Sheriff Ben Bates (member). Also in attendance were Mr. Keith E. Warren (Executive Director), Mr. Cameron McEwen (General Counsel), Mr. Randy Barrows (Administrator), Mr. Mike James (Investigator/Inspector) and Ms. Renee' Reames (Executive Secretary to Mr. Warren and serving as recording secretary). The meeting was called to order at 1:30 p.m. by Mr. Murphy, Board Chair.

The meeting was advertised on the Board's web site, www.asrb.alabama.gov, and the Secretary of State's website, www.sos.alabama.gov, in accordance with requirements of the Alabama Open Meetings Act.

The minutes from August 10, 2017 Board meeting were presented for the Board's approval. A copy of the minutes was provided to the Board members prior to the meeting for their review. Mr. Swearingen made a motion to approve the August minutes as presented. The motion was seconded by Ms. Davis and unanimously approved by the Board.

Mr. Warren presented the Executive Director's Report (report on file in the official Book of Minutes), which included financial information closing out FY 2017 (as of September 30, 2017), along with current information for FY 2018 (as of October 31, 2017). He also reported on the total number of active licensees, the number of company inspections conducted and the number of consumer complaints received in FY 2017 and FY 2018.

Mr. Warren presented the Administrator's Report on activities performed by staff since the last Board meeting (report on file in the official Book of Minutes).

Ms. Davis made a motion to approve the financial reports as presented. The motion was seconded by Ms. Ortel and unanimously approved by the Board.

Mr. McEwen presented the Legal Counsel's Report to include recommendations from the Administrative Law Judge concerning 14 appeal cases (2017-008D, 2017-020D through 2017-026D, 2017-028D, 2017-029D, 2017-031D through 2017-034D). A copy of the

ALJ Recommendations was provided to the Board members prior to the meeting for their review. Following a brief discussion of the cases, Mr. Swearingen made a motion to accept the ALJ's recommendation to deny the license in each of the fourteen (14) cases. The motion was seconded by Ms. Ortel and unanimously approved by the Board.

Ms. Davis, chair of the Board's Training Standards Committee, reported that the Committee members had been identified and the Committee's first meeting was scheduled to be held in January 2018.

The Board discussed proposed legislative changes to present during the 2018 Legislative Session beginning in January. The Board discussed sponsorship of the proposed Legislative Bill. Mr. Warren reviewed the areas in the statute that the Board had previously discussed changing and Mr. James, Board Investigator/Inspector, recommended that the Board clarify the definition of exemptions as it related to law enforcement officers in official uniform and when working in plain clothes. Mr. Warren indicated that he would research other states' rules concerning this matter and present the information for the Board's consideration.

Other legislative changes discussed by the Board was the use of deadly force and the discharge of weapons by security guards. Mr. Warren indicated that he and the Board's legal counsel would draft a proposal for the Board's review.

A copy of the specifications used in the current Administrative Services Contract was distributed to the Board members as a descriptive model for the new request for proposals. The Board discussed the requirements for experience and number of full-time employees, insurance and bonding of the management company, independent accounting requirements in accordance to the State and expanding the number of work hours to 150 hours per month. Ms. Ortel made the motion to accept the specifications for the Administrative Services Contract with the changes discussed by the Board. The motion was seconded by Sheriff Bates and unanimously approved by the Board. The Board agreed to request bids prior to the July 2018 expiration of the current contract. Mr. Murphy indicated that he was familiar with software used to print guard licenses and the Board expressed interest in the software and asked that the information be forwarded to Mr. Warren.

Mr. Warren presented the proposed Legal Counsel Contract for the Board's annual approval. Ms. Davis made a motion to approve the Legal Counsel Services Contract with the Alabama Funeral Board for Mr. McEwen's services, at a rate of \$20,000 per year, for the period beginning October 1, 2017 through September 30, 2018.

Mr. Warren also presented proposed dates for the Board to conduct meetings in 2018. Following a review of the dates and in consideration of the upcoming legislative session, Mr. Swearingen made a motion to approve a called/special meeting in January 2018, along with holding regular meetings on February 8th, May 10th, August 9th and November 8th. The motion was seconded by Sheriff Bates and unanimously approved by the Board.

Mr. Murphy reported that the annual election of officers was due and Mr. Swearingen made the motion that the current Board officers remain the same, with Mr. Murphy as Board Chair and Ms. Ortel as Board Vice Chair. The motion was seconded by Sheriff Bates and unanimously approved by the Board.

Mr. Swearingen asked Mr. Warren to monitor and advise the Board on any legislative changes concerning the gun laws and related areas that may affect the Board.

Mr. Murphy called for comments from the guests attending the Board meeting. Mr. Don Bottom, CEO of Security Engineers, reported that he had attended the recent IASIR meeting and was working toward establishing a state association to benefit the industry. The new COO of Twin City Security (Opelika location), Mr. Bryan Cox, introduced himself to the Board.

Mr. Warren reported that the next IASIR meeting would be held in Scottsdale, AZ in November 2018.

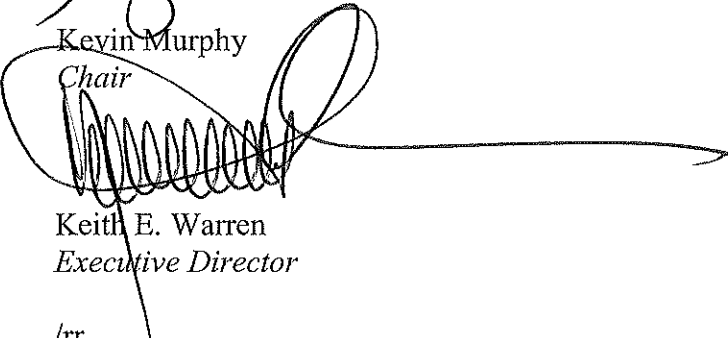
Mr. Murphy reminded the members that a poll would be taken to determine a date in January 2018 to hold a called/special meeting to discuss proposed legislation.

There being no further business of the Board, Mr. Swearingen made a motion to adjourn the meeting. The motion was seconded by Sheriff Bates and unanimously approved by the Board. Mr. Murphy adjourned the meeting at 2:57 p.m.

Respectfully Submitted,



Kevin Murphy
Chair



Keith E. Warren
Executive Director

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